

Planning Council



Jared Vega, Chair

Thursday, September 8, 2011
5:00 pm to 6:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
3rd Floor, Room 304

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Meeting Minutes

In Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

EX	Abdul Hasan	LOA	Barr Jenkins	AT	Cynthia Trottier	AT	Cheri Tomlinson
AT	Claire Sinay	AT	Dan Lindell	AT	David Aguirre	AT	Debby Elliott <i>alt: Philip Seeger</i>
EX	Deborah Frusciano <i>alt: Kimberley Bickes</i>	EX	Don Welsh	AT	Eric Moore	AT	Jared Vega
EX	Jennifer Lewis	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
AT	Lucio Amado	AT	Maclovia Morales	AT	Marge Samson	EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>
AT	MiAsia Pasha	EX	Miguel Garruna	AT	Randall Furrow	AT	Rebecca Barnett
AT	Robert Solis	AT	Ron Hill	EX	Shoana Anderson	LOA	Tamra Stark
AT	Norman Wagner	AT	Brian Arey				

Guests

Toby Urvater	Edward Ornelas	Judy Norton	Cayo Madero
Erica TeKampe	Andrea Norman	Bruce Weiss	Jon Martin

Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	AT	Carmen Batista	AT	Chantie Terrazas
	Edd Welsh	AT	Georgina Lowe	AT	Jennifer Hawkins	AT	Victoria Jaquez

Support Staff: John Sapero

MEETING MINUTES *continued*

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of Quorum

Jared Vega determined that quorum was established with 16 of 28 members in attendance at approximately 5:03 pm.

Review of the Minutes and Action Items From the Prior Meeting

Participants silently reviewed the summary minutes for the August 20, 2011 meeting. Marge Samson noted she was not in attendance at the meeting.

MOTION: Robert Solis moved to accept the minutes as revised. Randall Furrow seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Administrative Agent Update

Rose Conner discussed:

- The RFP for Direct Dental Services is in development
- The RFP for Outpatient Ambulatory Medical Care is being finalized and should be released soon
- New guidance for the GY 2012 grant application was released. The grant is now due on November 1st. HRSA has reviewed the Early Intervention Strategies section and provided additional guidance, and some section now emphasize the recently implemented Part A program standards
- A comparison of the GY 2010 and GY 2011 award show a slight decrease in the amount of overall funding for the Phoenix EMA
- Scores for all of the GY 2011 Part A grant applications have not been released
- The Part A program is awaiting HRSA approval of its revised Early Intervention Strategies plan.

Chair Update

Jared Vega welcomed Brian Arey, Norman Wagner, and Cynthia Trottier to the Planning Council.

Jared then discussed that he has had changes in his work schedule, and he may need to lessen his Planning Council participation for the next few months.

MEETING MINUTES *continued*

Presentation: Centralized Eligibility

Erica TeKampe provided a short presentation on the new Centralized Eligibility program.

Approval of GY 2011 Allocations

Jared Vega and Rose Conner provided an overview of the reallocations and final GY 2011 allocations for Part A services, as proposed by the Allocations Committee.

MOTION: Randall Furrow moved to accept the proposed reallocations/final allocations. MiAsia Pasha seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Approval of the GY 2011 Assessment of the Administrative Mechanism

John Sapero provided an overview of the finding of the assessment. Rose Conner provided additional comments.

MOTION: Randall Furrow moved to accept the Assessment as presented. Ron Hill seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Review of GY 2012 Priorities and Allocations

Jared Vega briefly reviewed the decisions made at the August 20, 2011 Priority Setting and Resource Allocations (PSRA) Decision-Making Session.

Approval of Proposed Directives to Guide Service Delivery

Juan Carlos provided an overview of the potential directives that were reviewed by the Allocations Committee.

Direct Dental Directive

MOTION: Keith Thompson moved to approve the directive as presented. Norman Wagner seconded.

DISCUSSION: Erica TeKampe asked for clarification on how the recommendation was determined. John Sapero provided this overview.

MEETING MINUTES *continued*

OUTCOME: The motion passed.

Health Insurance Premium/Cost Sharing Assistance Directive

MOTION: MiAsia Pasha moved to accept the directive as presented. Robert Solis seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Ron Hill asked for clarification of the acronym CLAS (Culturally and Linguistically Appropriate Standards).

Ron then asked what was being done to address issues that may cause clients to not show up for appointments. Rose Conner related that the Nutritional Services provider is experiencing a 20% no-show rate. The provider does not receive payment for staff services if the client does not show to receive services. Rose related that the Part A program and other providers have offered to collaborate with the provider to offer assistance.

Approval to Combine the Education & Empowerment Committee with the Membership Committee

Ron Hill provided an overview of why the two committees sought to combine, and the proposed name of the new committee – the Training, Education And Membership (TEAM) Committee.

MOTION: David Aguirre moved to accept the name change as presented. Robert Solis seconded.

DISCUSSION: Eric Moore related that the new committee name would have to be incorporated into the Bylaws.

OUTCOME: The motion passed.

Committee/Work Group Reports

Allocations: Juan Carlos Perez discussed the committee will continue to monitor service utilization and information related to directives.

Community Health Planning & Strategies: No report was provided.

Training, Education And Membership: Ron Hill discussed the committee will begin work determining future activities of the new committee.

Membership: Juan Carlos Perez and Bruce Weiss will go before the Board of Supervisors to be appointed to the Council.

MEETING MINUTES *continued*

Rules: No report was provided.

Standards: Claire Sinay related the committee will begin review of Case Management standards of care. Eric Moore will Chair the next meeting.

Update: Other Ryan White Programs

Part B:

Judy Norton discussed that ADAP served 1,160 clients in August. The current average cost per client is \$825, compared to over \$1100 in 2010. ADAP Assist enrollment is nearly 500 clients, with over 200 now enrolled in PCIP. Guidelines for determining cost effectiveness to place clients on ADAP Assist have been revised.

Cheri Tomlinson asked when the cost effectiveness guidelines for ADAP Assist will take place. Judy replied it will begin immediately.

Part C

Eric Moore discussed that Part C is completing next year's grant application. There will be a Part C/D regional meeting in Portland, Oregon.

Part D

Boni Lowney discussed Part D is hiring a part-time Medical Case Manager. Additionally, nominations for the annual Community Strength Awards are being accepted.

Current Event Summaries

Cheri Tomlinson promoted participation in AIDS Walk Phoenix.

MiAsia Pasha discussed the Black AIDS Task Force will meet on September 29th.

Call to the public

No comments were voiced.

Adjourn

The meeting adjourned at approximately 6:04 pm.